

Regular City Council Meeting  
January 11, 2021

STATE OF TEXAS  
COUNTY OF MONTAGUE  
CITY OF BOWIE

On this the 11th day of January, 2021, the council convened in a regular meeting open to the public as advertised with five Councilors present. Councilor Bell was absent.

Presiding: Mayor Burris  
Councilors: Bates, Hefley, Higgins, Love and Malone.  
City Manager Cunningham  
City Attorney Rotramble

Mayor Burris called the regular meeting to order at 6:00 p.m.

#### **INVOCATION**

Invocation was given by Councilor Gunter.

#### **ITEMS OF COMMUNITY INTEREST**

None

#### **PUBLIC COMMENTS**

Glenda Durham would like an update on repairs for the area around Mill and Lamb Street.

#### **CITY MANAGER REPORT**

The new city offices are nearly complete. We have ordered an awning for the front of the building and it should be here at the end of February. The final work will be to take most of the concrete out from in front of the building so that we can make it ADA accessible with a sidewalk and curbing. We will also put a flower bed out front. It will be planted with water tolerant plants and shrubs. We are also putting a water line in so that our maintenance person can keep it watered. The only handicap parking space that is required will be on the flat surface to the far left of the front door.

We did interviews last week for our new Admin Assistant/Receptionist. The decision on who to hire should be made this week. We had 22 applicants and we scheduled 12 interviews.

On this agenda we are seeking to use some of our infrastructure funds to lay a new sewer line from Ussery Street in a southeasterly direction following the railroad track to Mill Street. This line is needed because of the building of 13 tiny homes and the possibility of other homes being built in the area and some problems that we are having with the existing line that runs under the railroad. The cost has been estimated at \$241,721.47, which should cover everything including the engineering. Mike Tibbets is doing the engineering on the project. We are also going to start removing the culverts under Lamb Street and the Latham property. Stony's crews will also clean up the creek in Kiwanis Park and start a retention pond. We are doing this to see what happens when we get rainfall with an open creek. It will tell us what we need to do on the entire creek. The cost will be about \$100,000. Hopefully this should be the only 7 infrastructure funds that we will require this year.

We received a positive letter from Texas Water Development Board concerning our loan application. The loan should be approved in the next couple months but it will be at least 6 to 12 months before we move any dirt.

On voting precincts, our City Charter "suggest" that our voting precincts be very close to equal in population. They are off by over 1000 residents from the three precincts. We are considering a way to even out the three precincts. We will be able to finalize a map when we get the 2020 census numbers. No sitting council person would be affected by the change.

Our new IT service provider, Revelant Tec, is most of the way through "onboarding" their software into our systems. It has been almost problem free and our folks are taking to their service notification system extremely well.

**Consent Agenda Items: Approval of Minutes –November 23, 2020 Regular Meeting; Resolution 2020-41- Authorizing City Manager to write off uncollected utility accounts over 15 months delinquent and Resolution 2020-42- Authorizing City Manager to write off uncollected library overdue fines over 15 months delinquent.**

Councilor Gunter moved, with a second from Councilor Hefley, to approve the consent agenda items. Motion carried with Councilors Bates, Gunter, Hefley, Higgins, and Love voting Aye.

**Approve Hotel/Motel year-end report for 2020.**

Councilor Bates moved, with a second from Councilor Love, to approve the Hotel/Motel year-end report for 2020. Motion carried with Councilors Bates, Gunter, Hefley, Higgins, and Love voting Aye.

**Consider using Infrastructure Fund money to lay approximately 2400 ft. of sewer line from Ussery to Mill Street along Union Pacific Railroad.**

City Manager Cunningham said we had 3 million in this account and the project would run about \$240,000. Councilor Love moved, with a second from Councilor Gunter, to approve the money for the project. Motion carried with Councilors Bates, Gunter, Hefley, Higgins, and Love voting Aye.

**Consider using Infrastructure Fund money to remove culvert and repair from Lamb Street to Nelson Street and: (a.) Clearing of culvert and drainage in Kiwanis Park area (b.) Start retention pond construction.**

Councilor Love moved, with a second from Councilor Higgins, to approve \$50,000 to start the project and see how far that will go. After work is done report back to council on project and possibly ask for more money to complete.

Motion carried with Councilors Bates, Gunter, Hefley, Higgins, and Love voting Aye.

**Award of bid to Legend Bank for City Depository.**

Councilor Gunter moved, with a second from Councilor Bates, to approve Legend Bank as the City Depository. Motion carried with Councilors Bates, Gunter, Hefley, Higgins, and Love voting Aye.

**Consider Schneider Engineering for a 2021 MuniPower Campaign.**

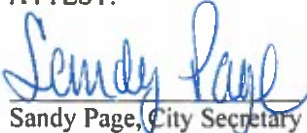
This died for lack of a motion.

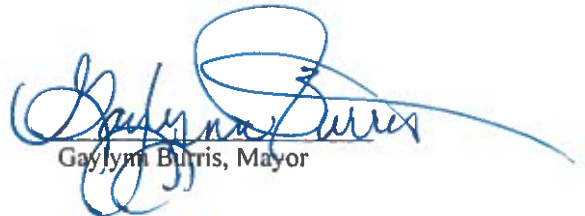
**Approve Citizen Participation Plan for Texas Community Development Block Grant (TxCDBG) Program.**

Councilor Higgins moved, with a second from Councilor Hefley, to approve the Citizen Participation Plan. Motion carried with Councilors Bates, Gunter, Hefley, Higgins, and Love voting Aye.

Mayor Burris adjourned the regular meeting at 6:45 p.m.

ATTEST:

  
Sandy Page, City Secretary

  
Gaylynn Burris, Mayor