

STATE OF TEXAS
COUNTY OF MONTAGUE
CITY OF BOWIE

On this the 11th day of February, 2019, the council convened in a workshop open to the public as advertised with five Councilors present. Councilor Malone was absent.

Presiding: Mayor Burris
Councilors: Bell, Bishop, Buckmaster, Kent, and Love
City Secretary Page
City Manager Cunningham
City Attorney Jennings

Mayor Burris called the workshop to order at 7:21 p.m.

Internal Controls and Cash Handling Policy.

The main concern with this policy is that it does not include any details on purchasing cashier's checks. Finance Director Carrie Moore said there are probably some things in day-to-day which could use updates. Moore was directed to update the policy and return it to council.

Procedures and laws regarding renovations.

City Attorney Jennings reviewed the state laws that require a sealed bid for any items above \$50,000. The council raised questions of the renovations of the motor bank. Jennings said when things go over you may need to step back and look at it again.

Community Room renovations.

City Manager Cunningham has met with an architect who is preparing estimates and possible designs for the renovations of the community room which will house the City Manager, City Secretary, Municipal Judge, Code Compliance and the Mayor. These designs and cost will be brought back to council for review.

City Council rules of procedure.

Council has a short rule of procedure but it contains nothing on how to get an item on an agenda. Mayor Burris, who as presiding officer sets the agenda, said the agendas come with actionable items and the discussions need to fit that. Attorney Jennings added the council sets policy and recommended going through the chain of command with staff. Not everything is an agenda item, the topic in question may be the city manager's responsibility to handle. Mayor Burris asked the council members to submit their ideas for a procedural policy and they could begin working on one.

Initiative and Referendum.

It was questioned why the city could not provide the format for a petition and Attorney Jennings said she would not draft something for any group in essence providing legal advice. They need to hire a lawyer to draft what they want. It is not the city's or the city secretary's role to draft a petition, nor any generic item. Councilor Buckmaster feels the Charter is unclear on how to handle petitions. Cunningham did agree the charter does need some updating as it is more than 30 years old. Burris said a charter committee has been formed and will meet in March.

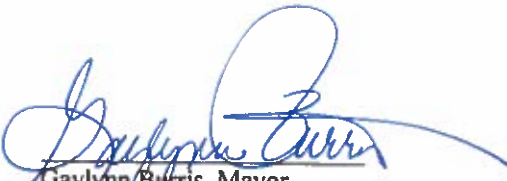
Electric rate change ordinance.

Cunningham said after numerous emails back and forth with the engineers and Buckmaster's questions about the ordinance, the engineers have said there is a minor change that needs to be made. The formula used to calculate the costs is correct, but another change is needed. The engineers are now working on that change and there should be no real impact.

Mayor Burris adjourned the workshop at 8:41 p.m.

ATTEST:


Sandy Page, City Secretary


Gaylynn Burris, Mayor

STATE OF TEXAS
COUNTY OF MONTAGUE
CITY OF BOWIE

On this the 11th day of February, 2019, the council convened in a regular meeting open to the public as advertised with all Councilors present.

Presiding: Mayor Burris
Councilors: Bell, Bishop, Buckmaster, Kent, Love, and Malone
City Secretary Page
City Manager Cunningham
City Attorney Jennings

Mayor Burris called the meeting to order at 6:00 p.m.

Public Comments

Dr. Anderson from Cross Timbers Vet clinic ask to clarify his remarks from the prior meeting. It was not the intention to block non-profits from the city or low-cost care for local citizens. The point was a non-profit designed for profit should not be promoted above already established businesses.

Rick Parmer would like to have animal control on Saturday and Sunday to help with the dog problems the city is experiencing. Parmer also voiced his concerns on buying the golf course and asked council to not vote for it.

Dr. Pam Barlow made an effort to answer questions on Facebook about the non-profit issue and if anyone has any questions, they may call her.

Announcements

City offices will be closed on February 18th for Presidents' Day.

Consent Agenda Items: Approval of Minutes –January 28, 2019 Regular Meeting.

Councilor Bell moved, with a second from Councilor Kent, to approve the Consent Agenda items as presented. Motion carried with Councilors Bell, Bishop, Buckmaster, Kent, Love, and Malone voting Aye.

Nortex-Mitigation Plan Project Update.

The City has submitted 10 items to Nortex and are awaiting feedback as to whether they need any additional information.

Request from Dr. Arn Anderson on addressing the acceleration of nonprofits over Small Business as related to veterinary medicine and public health.

City Attorney Jennings said an ordinance or resolution would have to apply to all non-profits so that may not be the best thing. Jennings suggested possibly a statement of support. The council and city staff are now aware of the issue if approached.

Consider recommendation from Planning and Zoning on request from Tom Smith to replat a 1.00-acres, part of Lots 2 & 4 and all of Lots 3 & 5, Block. 10, Lindsay Addition. Creating Lot 2R, 3R, 4R, 5R, & 6R, Block 10, Lindsay Addition.

Councilor Love moved, with a second from Councilor Bell, to approve the recommendation from Planning and Zoning on the replat. Motion carried four with Councilors Bell, Buckmaster, Kent, and Love voting Aye. Councilors Bishop and Malone voted Nay.

Publicizing City Council meetings.

City Manager Cunningham watched a webinar with ICompass. It would require only minor equipment, does video and audio, and seems user friendly. He will continue to look into this company.

Council orientation and discussion of duties.

City attorney Jennings gave the orientation and discussion of duties touching on subjects of open meetings, open records, and general legal obligations.

Accept annual Racial Profiling Report by Police Chief Guy Green.

Councilor Bishop moved, with a second from Councilor Kent, to approve the annual Racial Profiling Report. Motion carried with Councilors Bell, Bishop, Buckmaster, Kent, Love, and Malone voting Aye.

Mayor Burris closed the regular meeting at 7:00 p.m.

EXECUTIVE SESSION: Pursuant to Texas Government Code Section 551.072-Deliberations about real property.

1. Consider the purchase, exchange, lease, or value of real property for Twisted Oaks Golf Course.

Mayor Burris moved into executive session at 7:04 p.m.

Mayor Burris closed the executive session at 7:18 p.m.

ACTION FOLLOWING EXECUTIVE SESSION: Pursuant to Texas Government Code Section 551.072-Deliberations about real property.

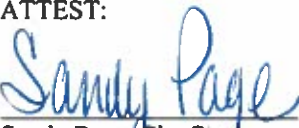
1. The purchase, exchange, lease, or value of real property for Twisted Oaks Golf Course.

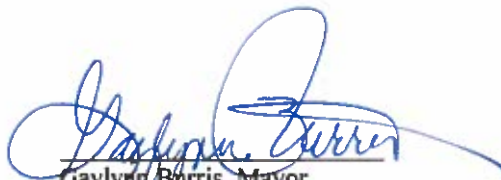
Mayor Burris convened into Open Session at 7:19 p.m.

Councilor Malone moved, with a second from Councilor Love, to have the City Manager look into a new avenue of financing. Motion failed with Councilors Bell, Bishop, Buckmaster, and Kent voting Nay. Councilors Love and Malone voted Aye.

Mayor Burris adjourned the meeting at 7:20 p.m.

ATTEST:


Sandy Page, City Secretary


Gaylyn Burris, Mayor