

STATE OF TEXAS  
COUNTY OF MONTAGUE  
CITY OF BOWIE

On this the 22nd day of July, 2019, the council convened in a regular meeting open to the public as advertised with all Councilors present.

Presiding: Mayor Burris  
Councilors: Bell, Bishop, Buckmaster, Kent, Love, and Malone  
City Secretary Page  
City Manager Cunningham

Mayor Burris called the meeting to order at 6:00 p.m.

**Public Comments**

Craig Stallcup thanked the council for their work on the budget. He asks during this budget that we put money aside for a rainy day and try not to burden citizens with any fee's or taxes.

Mildred McCraw spoke on the importance of Jim Bowie Days and she thanked everyone that attended Red, Whites & Brews, and reminded them of the upcoming July Jam on July 27<sup>th</sup>.

Donald Vandergolds spoke on his sewer problem at 1506 Hulme. Mayor Burris said we would get someone out to his residence and examine the problem.

**Announcements**

Scott Head, president of the Jim Bowie Days Association, made a presentation to the Council with a plaque they had received from the UPRA as being ranked 14th out of 300 rodeos across the country. Jim Bowie Days completed another successful year and Head said it could not be done without the city's help. It was noted that next year they will be adding an extra day to Jim Bowie Days.

**Consent Agenda Items: Approval of Minutes –July 8, 2019 Regular Meeting and July 15, 2019 Special Meeting; Resolution 2019-18- Authorizing City Manager to write off uncollected utility accounts over 15 months delinquent; Resolution 2019-19- Authorizing City Manager to write off uncollected library overdue fines over 15 months delinquent.**

Councilor Malone moved, with a second from Councilor Love, to approve the Consent Agenda items as presented. Motion carried with Councilors Bell, Bishop, Buckmaster, Kent, Love, and Malone voting Aye.

**Nortex-Mitigation Plan Project Update.**

Nortex meeting will be this Thursday. We are closing in on our in-kind services.

**Second reading of Ordinance 2019-07-An ordinance providing for a General Election in the City of Bowie; authorizing the Montague County Elections Administrator to officially conduct the November 5, 2019 General Election; setting forth council positions and terms; establishing regular and early voting places; and establishing an effective date.**

Councilor Love moved, with a second from Councilor Bell, to approve the second reading of Ordinance 2019-07. Motion carried with Councilors Bell, Bishop, Buckmaster, Kent, Love, and Malone voting Aye.

**Consider agreements with Enterprise for fleet management.**

Councilor Bishop moved, with a second from Councilor Buckmaster, to table this item. Motion carried with Councilors Bishop, Buckmaster, Kent, and Love voting Aye. Councilor Bell and Malone voted Nay.

**Consider recommendation from Planning and Zoning Commission on request from Windol Robbins to replat all of Lot 1 thru Lot 5 & Lot 13 thru Lot 22, Block 6, Holman Addition. Creating Lot 1R, Lot 13R & Lot 22R, Block 6, Holman Addition.**

Councilor Bishop moved, with a second from Councilor Buckmaster, to approve the recommendation from the Planning and Zoning on the replat. Motion carried with Councilors Bell, Bishop, Buckmaster, Kent, Love, and Malone voting Aye.

**Consider Selma Park rules and regulations.**

Councilor Malone moved, with a second from Councilor Kent, to table this item until more information can be given. Motion carried with Councilors Bell, Bishop, Buckmaster, Kent, Love, and Malone voting Aye.

**Consider establishing a restricted account for the Fire Department using the County Subsidy for future ambulance purchases.**

Councilor Buckmaster ask Finance Director Moore to check on the restricted account. Buckmaster feels it should not be a restricted account. Mayor Burris ask Moore to check with MWH.

Councilor Love moved, with a second from Councilor Kent, to establish an account for the Fire Department using the County Subsidy for future ambulance purchases. Motion carried with Councilors Bell, Bishop, Buckmaster, Kent, Love, and Malone voting Aye

**Consider establishing a designated account for the Fire Department on Ambulance Supplemental Payment Program.**

Councilor Buckmaster moved, with a second from Councilor Bishop, to establish a designated account for the Fire Department on Ambulance Supplemental Payment Program for future equipment. Motion carried with Councilors Bell, Bishop, Buckmaster, Kent, Love, and Malone voting Aye.

**Consider establishing designated account for preserving real property sales.**

Councilor Buckmaster moved, with a second from Councilor Bishop, to designate the proceeds from sales of real property including 1125 and the lake property into a designated account for future improvements or repairs to buildings. Motion carried with Councilors Bell, Bishop, Buckmaster, Kent, Love, and Malone voting Aye.

**Proposed FY 2019/2020 Municipal Budget for:**

**a. Bowie Economic Development Corporation**

Councilor Bell moved, with a second from Councilor Malone, to accept the proposed BEDC budget for 2019/2020. Motion carried with Councilors Bell, Bishop, Buckmaster, Kent, Love, and Malone voting Aye.

**b. Bowie 4B Sales Tax Corporation**

Councilor Malone moved, with a second from Councilor Kent, to accept the proposed 4B budget for 2019/2020. Motion carried with Councilors Bell, Bishop, Buckmaster, Kent, Love, and Malone voting Aye.

**Presentation of draft 2019/2020 Municipal Budget.**

City Manager Cunningham reported that Department Head Dean Grant has resigned effective in 2 weeks.

Budgets presented tonight were:

Community Development

Library

Court

Airport

Summer Rec

Parks Finance

Code

Questions arose about fuel at the airport. It appears that fuel is being sold for less than it costs for the city to buy it. Lowrance said he was not aware of that.

Community Center and its inability to make any money on concerts was addressed. It was suggested that we take the money from the concerts and add to the Trade Days budget, where we have one of the city's largest draws.

Buckmaster questioned the projected electric revenue, which she said is off in the budget draft by almost \$1 million creating a deficit budget of \$1,758,000. Cunningham said the error is in the revenue projection and has been adjusted.


Kent added the sewer and street issues need to be addressed.


Cunningham presented Buckmaster with a new slate of sewer rate options ranging from a flat rate and different levels of revenue.

With no motions being made, Cunningham said he would bring back an updated budget to the next meeting.

Mayor Burris adjourned the meeting at 9:21 p.m.

ATTEST:

  
Sandy Page, City Secretary

  
Gaylynn Burris, Mayor

STATE OF TEXAS  
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CITY OF BOWIE

On this the 23rd day of July, 2019, the council convened in a special meeting open to the public as advertised with all Councilors present.

Presiding: Mayor Burris  
Councilors: Bell, Bishop, Buckmaster, Kent, and Love.  
Malone arrived at 7:05 p.m.  
City Secretary Page  
City Manager Cunningham

Mayor Burris called the special meeting to order at 5:35 p.m.

**Proposed FY 2019/2020 Municipal Budget Workshop**

City Manager Cunningham brought back a second draft budget. This budget came in at \$91,768 in the black. Council debated back and forth on what they need and what the city can afford. Councilor Buckmaster suggested cutting the Community Center concert money and put it in Trade Days. Other discussions were on finding additional money that could go towards streets and water distribution, pursuing a capital loan to make some of the major purchases, Enterprise Fleet Management Program, and salaries. 3% raises for employees will total about \$118,000. Councilors Buckmaster and Bishop feel if a bond is proposed, it should go to the voters for approval.

Councilor Bishop moved, with a second from Councilor Buckmaster, to get monthly reports from the Department Heads. Motion carried with Bishop, Buckmaster, and Kent voting Aye. Councilors Bell and Love voting Nay. Mayor Burris then vetoed the motion.

**EXECUTIVE SESSION: Pursuant to Texas Government Code Section 551.074-Personnel Matters.**

**1. Discuss employment, evaluation and duties of City Secretary.**

Mayor Burris moved into executive session at 7:46 p.m.  
Mayor Burris closed the executive session at 7:55 p.m.

**EXECUTIVE SESSION: Pursuant to Texas Government Code Section 551.074-Personnel Matters.**

**2. Discuss employment, evaluation and duties of Municipal Court Judge.**

Mayor Burris moved into executive session at 7:56 p.m.  
Mayor Burris closed the executive session at 8:04 p.m.

**EXECUTIVE SESSION: Pursuant to Texas Government Code Section 551.074-Personnel Matters.**

**3. Discuss employment, evaluation and duties of City Manager.**

Mayor Burris moved into executive session at 8:05 p.m.  
Mayor Burris closed the executive session at 8:58 p.m.

**ACTION FOLLOWING EXECUTIVE SESSION: Pursuant to Texas Government Code Section 551.074-Personnel Matters.**

Mayor Burris convened into regular session at 9:00 p.m.

**1. Discuss employment, evaluation and duties of City Secretary.**

Councilor Love moved, with a second from Councilor Malone, to retain City Secretary Sandy Page for 1 year with a 3% raise. Motion carried six with Councilors Bell, Bishop, Buckmaster, Kent, Love, and Malone voting Aye.

**2. Discuss employment, evaluation and duties of Municipal Court Judge.**

Councilor Malone moved, with a second from Councilor Kent, to retain Darla Cordell for 1 year with a 3% raise. Motion carried six with Councilors Bell, Bishop, Buckmaster, Kent, Love, and Malone voting Aye.

**3. Discuss employment, evaluation and duties of City Manager.**

Councilor Bishop moved, with a second from Councilor Buckmaster, to not give the 3% raise to City Manager Bert Cunningham. Motion carried with Councilors Bishop, Buckmaster, and Kent voting Aye. Bell, Love, and Malone voting Nay. Mayor Burris broke the tie by voting Nay.

**ACTION FOLLOWING EXECUTIVE SESSION: Pursuant to Texas Government Code Section 551.074-Personnel Matters. (continued)**

Councilor Buckmaster moved, with a second from Councilor Bishop, to document in files the evaluations on all 3 positions from tonight. Motion carried four with Councilors Bishop, Buckmaster, Kent, and Love voting Aye. Councilors Bell and Malone voted Nay.

Councilor Malone moved, with a second from Councilor Bell, to retain City Manager Bert Cunningham for 1 year with a 3% raise. Motion carried with Councilors Bishop, Buckmaster, and Kent voting Nay. Bell, Love, and Malone voting Aye. Mayor Burris broke the tie by voting Aye.

**Proposed FY 2019/2020 Municipal Budget Workshop (continued)**

Councilor Bishop and Buckmaster left the meeting at 9:06 p.m.

Council went back through the budget and put the following items back in and would like the City Manager to figure out how to pay for them:

Enterprise Fleet program

UV System

Scanner and programming

AV gas dispenser

Fire Department salaries-bottom to top

Body cams and raise for Animal Control Officer

Take out the \$8,200 equipment purchase for airport

Take out Street Sweeper

Increase Street improvements budget

Police Body Camera's and raise for Animal Control Officer

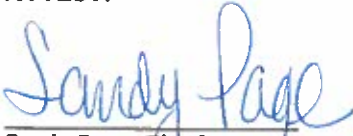
Electric Dept. wants to take out \$25,000 SCADA system and add back \$10,000 mower

PD server

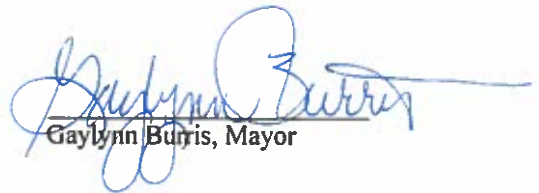
Councilor Malone moved, with a second from Councilor Love, to have the City Manager take all recommendations and bring back to council on August 1, 2019 at 5:30. Motion carried four with Councilors Bell, Kent, Love, and Malone voting Aye. Councilors Bishop and Buckmaster were absent.

Mayor Burris adjourned the meeting at 9:36 p.m.

ATTEST:



Sandy Page, City Secretary



Gaylynn Burris, Mayor

Special City Council Meeting  
August 5, 2019

STATE OF TEXAS  
COUNTY OF MONTAGUE  
CITY OF BOWIE

On this the 5th day of August, 2019, the council convened in a special meeting open to the public as advertised with all Councilors present.

Presiding: Mayor Burris  
Councilors: Bell, Bishop, Buckmaster, Kent, Love, and Malone  
City Secretary Page  
City Manager Cunningham

Mayor Burris called the special meeting to order at 5:30 p.m.

**Proposed FY 2019/2020 Municipal Budget Workshop**

City Manager Cunningham brought back a third draft budget. This budget came in at \$86,171 in the black. This budget proposal includes a small tax increase, a reduction in small commercial electric rates, a 3% pay raise for employees and a \$700,000 loan. The loan will be a 5-year note to pay for removing the fuel tanks at the airport at a cost of \$250,000 and a new UV system at the water plant at \$441,000. It has also been discussed to pay for the UV system directly out of the infrastructure fund.

Cunningham proposed a sewer rate increase. The sewer fund loses money each year and this would help the department sustain itself. If we increase the rates, a line from Mayor to Wilbarger will be fixed. If we don't increase rates, we will rock along another year and fix at a later date.

No decision was made on the proposed sewer increase.

The tax rate is proposed at .5445 cents per \$100 in property value in this budget, which Cunningham offsets with a reduction in small commercial electric rates.

Much discussion was on streets and water/sewer lines. Councilor Kent would like to see more money put into the streets and suggested an outside contractor for paving. Council consensus was for the two departments to get together and decided what streets need the most attention.

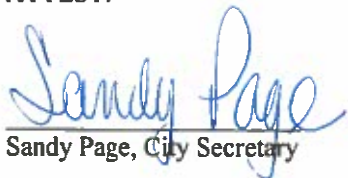
Council would also like to see a five-year plan developed for each department.

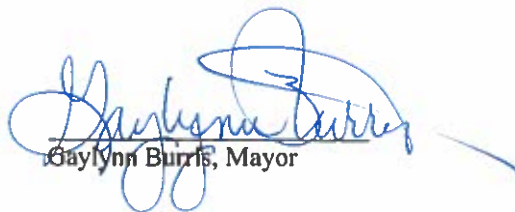
Councilor Love moved, with a second from Councilor Bell, to increase the tax rate to .5445. Motion carried with Bell, Buckmaster, Love, Malone, and Kent voting Aye. Councilors Bishop voted Nay.

Councilor Love moved, with a second from Councilor Kent, to have a budget workshop on August 12, 2019 at 4:00 p.m. Motion carried with Bell, Bishop, Buckmaster, Love, Malone, and Kent voting Aye.

Mayor Burris adjourned the meeting at 6:45 p.m.

ATTEST:

  
Sandy Page, City Secretary

  
Gaylynn Burris, Mayor