

Regular City Council Meeting  
April 10, 2023

STATE OF TEXAS  
COUNTY OF MONTAGUE  
CITY OF BOWIE

On this the 10th day of April, 2023, the council convened in a regular meeting open to the public as advertised with all Councilors present.

Presiding: Mayor Burris  
Councilors: Bates, Gunter, Love, Post, Shaw, and Sproles  
City Secretary Page  
City Manager Cunningham

Mayor Burris called the regular meeting to order at 6:00 p.m.

**Invocation**

Invocation was given by Fire Chief Page.

**Items of Community Interest**

April 15<sup>th</sup> the Paper Pig Shredder will be at Wellington State Bank.

April 27<sup>th</sup> will be the "Light Up the Night" concert.

April 29<sup>th</sup> is the Chamber golf tournament.

April 28<sup>th</sup>- 29<sup>th</sup> Bowie Alliance will hold the Murder at the Pie Auction.

The Rotary is in the process of their raffle for a 4x4 ATV or zero-turn mower.

**City Manager Report**

We are applying for a grant for our electric system. The grant is termed "Energy Efficiency and Conservation Block Grant" and is intended as it is titled for efficiency and conservation. I don't know if our application will be considered efficient and conservation centered, but we will slant our application in that direction. I am planning on asking for a new transformer for our substation and some wire (conductor) enhancements on the south side of town in order to feed our system bi-directionally. I might apply for some solar array money (efficiency) and maybe some money for electric vehicle charging. If I do apply for the solar and vehicle charging, I will need some input from the council.

Stony and I met with a firm call NEXCO. They have a process in which they analyze pavement with photo and high-tech equipment. In order to get our business, they offered to analyze 5 miles of our streets for free. Stony has given them a list of several streets for analysis. They include: Lindsey Street from Wise Street to Hwy. 59, South Mill Street at the High School to Decatur Street, North Mill Street from Wise Street to Hwy. 59, Tarrant Street from North Mill Street to Rock Street, Nelson Street from Pelham Street to North Mill Street, Wilbarger Street from Hwy. 59 to FM 1125, Zahara Street from Nelson Street to Eldorado Street, Lovers Lane from Hwy 59 to Matthews Street and Roach Street from Patterson to N. Mill Street. When they are doing the analysis, we will make the public aware of what is going on.

**Consent Agenda Items: Approval of Minutes –March 27, 2023 Regular Meeting.**

Councilor Bates moved, with a second from Councilor Post, to approve the consent agenda items. Motion carried with Councilors Bates, Gunter, Love, Post, Shaw, and Sproles voting Aye.

**Accept 2021/2022 Audit from Mathis, West, and Huffines.**

Valerie Halverson gave the audit presentation noting there was one new accounting standard that had to be incorporated this year for leases. The city's primary leases are with Enterprise for its approximately 30 fleet vehicles. The assets of the city exceeded its liabilities at the close of the most recent fiscal year by \$31,455,659 (net position). Of this amount, \$10,274,974 (unrestricted net position) may be used to meet the city's obligations. Halverson said generally auditors recommend three to six months of operating funds in fund balance and Bowie is at three months. The city's total revenues, both program and general, were \$18,880,767. Reviewing the internal controls, the auditor reported only one "material weakness" related to material audit adjustments. The report stated the staff should ensure all financial statement amounts are adjusted. Halverson also reported one material weakness that has been with the city for many years, was finally removed due to the efforts of the financial department staff. In the past the controls were not optimal due to a lack of segregation of duties based on the size of the city's accounting and administrative staff. The finance department has worked diligently in this area and were happy to see it removed. Councilor Love moved, with a second from Councilor Gunter, to approve the 2021/2022 Audit. Motion carried with Councilors Bates, Gunter, Love, Post, Shaw, and Sproles voting Aye.

**Resolution 2023-16 – A resolution approving the Bowie Investment Policy.**

Councilor Gunter moved, with a second from Councilor Sproles, to approve the Bowie Investment Policy. Motion carried with Councilors Bates, Gunter, Love, Post, Shaw, and Sproles voting Aye.

**Approve setting threshold amounts for Capital Expenditures/Fixes Assets.**

Councilor Love moved, with a second from Councilor Post to approve the minimum dollar threshold of \$5,000. A Capital Improvement Project is a capital asset or improvement that costs at least \$50,000 and has a useful life span of five (5) years. The Motion carried with Councilors Bates, Gunter, Love, Post, Shaw, and Sproles voting Aye.

**Resolution 2023-15 – A resolution of the City Council of the City of Bowie, Texas, authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Downtown Revitalization Program Fund.**

Councilor Shaw moved, with a second from Councilor Bates, to approve resolution 2023-15. Motion carried with Councilors Bates, Gunter, Love, Post, Shaw, and Sproles voting Aye.

**Consider Parks Board recommendation for re-appointment of board member:**

**a. Janet Monkres**

Councilor Sproles moved, with a second from Councilor Gunter, to approve Monkres re-appointment to the Parks Board. Motion carried with Councilors Bates, Love, and Post voting Nay. Councilors Gunter, Shaw, and Sproles voting Aye. Mayor Burris broke the tie by voting Nay.

**Presentation from Police Chief Guy Green on Ballistic Shields received from a grant.**

Chief Green said they received 4 shields at \$4,387 apiece, from the grant. Each School Resource Officer at each campus will have one (1) shield.

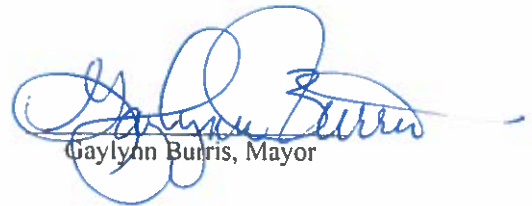
**Public Comments**

None

Mayor Burris adjourned the regular meeting at 6:50 p.m.

ATTEST:

  
Sandy Page, City Secretary

  
Gaylynn Burris, Mayor