

Regular City Council Meeting  
September 11, 2023

STATE OF TEXAS  
COUNTY OF MONTAGUE  
CITY OF BOWIE

On this the 11th day of September, 2023, the council convened in a regular meeting open to the public as advertised with all Councilors present.

Presiding: Mayor Burris  
Councilors: Bates, Gunter, Love, Post, Shaw, and Sproles  
City Secretary Page  
City Manager Cunningham

Mayor Burris called the regular meeting to order at 6:00 p.m.

**Invocation**

Invocation was given by Fire Chief Doug Page.

**Items of Community Interest**

Chicken and Bread Days will be October 7<sup>th</sup>.  
Bowie Rural VFD fish fry will be September 23<sup>rd</sup>.

**City Manager Report**

Cunningham reported on the Section 3 Policy Updates and Information for the City's TxCDBG contract # CDV21-0231. The overall purpose of Section 3 is to facilitate contract and employment opportunities for low and very low-income workers, specifically those that live close to the project location. To report on these efforts, the presentation detailed new reporting requirements and other efforts to increase Section 3 participation in the CDBG program.

**Consent Agenda Items: Approval of Minutes –August 28, 2023.**

Councilor Bates moved, with a second from Councilor Post, to approve the consent agenda items. Motion carried with Councilors Bates, Gunter, Love, Post, Shaw, and Sproles voting Aye.

**Request from Helen Farabee Center for a monetary contribution (tabled from last meeting).**

Councilor Love moved, with a second from Councilor Sproles, to donate \$8,000. This will be taken out of Council funds. Motion carried with Councilors Bates, Love, Post, and Sproles voting Aye. Councilors Gunter and Shaw voted Nay.

**Second reading of Ordinance 2023-03-An ordinance adopting an annual budget for the City of Bowie for the fiscal year beginning October 1, 2023 and ending September 30, 2024. Adopting a referenced document as said budget and establishing appropriations for the various activities and functions of the city, establishing an effective date and repealing all ordinances and regulations in conflict herewith.**

Councilor Sproles moved, with a second from Councilor Post, to approve the second reading of Ordinance 2023-03. Motion carried with Councilors Bates, Gunter, Love, Post, Shaw, and Sproles voting Aye.

**Ordinance 2023-04 – An ordinance levying an annual ad valorem tax rate for the City of Bowie, Texas for the tax year 2023.**

Councilor Post moved, with a second from Councilor Bates, that the property tax rate be increased by the adoption of a tax rate of 0.5430, which is effectively a 0% increase in the tax rate. Motion carried with Councilors Bates, Love, Gunter, Post, Shaw, and Sproles voting Aye.

**Approve Joint Election Agreement with Montague County.**

Councilor Love moved, with a second from Councilor Shaw, to approve the Joint Election Agreement with Montague County. Motion carried with Councilors Bates, Gunter, Love, Post, Shaw, and Sproles voting Aye.

**Resolution 2023-34 – A resolution adopted by City of Bowie, Texas declaration of official intent pursuant to Section 1.150-2 of the Treasury Regulations.**

This is for the \$2,750,000.00 loan for Nelson Street and one ambulance.

Councilor Post moved, with a second from Councilor Bates, to approve Resolution 2023-24. Motion carried with Councilors Bates, Love, Gunter, Post, Shaw, and Sproles voting Aye.

**Approve update to the Financial Management Policy.**

Councilor Sproles moved, with a second from Councilor Post, to approve the updated Financial Management Policy. Motion carried with Councilors Bates, Gunter, Love, Post, Shaw, and Sproles voting Aye.

**Presentation from Finance Director on Utility write offs per budget year.**


Finance Director, Pam Woods gave a presentation on the process used for utility write offs and a comparison chart for the past 3 years. 2020/2021 write offs were \$69,646.56, 2021/2022 \$60,300.80 and 2022/2023 through August are \$45,594.04. Utility write offs are funds uncollectible after 18 months.

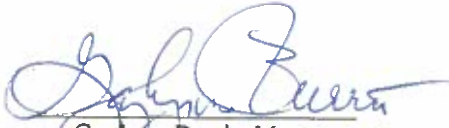
**Public Comments**

Mildred McCraw thanked the City Council and City employees for their hard work and also reminded everyone about Chicken and Bread Days on October 7<sup>th</sup>.

Mayor Burris adjourned the regular meeting at 6:32 p.m.

ATTEST:

  
Sandy Page, City Secretary

  
Gaylyn Burris, Mayor